

**OLC Nursing Department  
Faculty Meeting:  
Date: 2/29/2016**

Members Present: Jessica Zephier, Chair, Michelle Bruns, Darcie Forster, Robin White, Wendy Jacobson

**Agenda:**

**Faculty reports/discussion**

**Old Business**

1. Approval of January 2016 minutes

**New Business**

2. NEDDS Conference
3. Review/revise Annual Report
4. SD BON Self Study
5. Advising Logs
6. Review changes made to
  - plan of study
  - status sheet
  - syllabi
  - catalogue

**Chair report/Announcements**

1. Budget
2. IEP
3. Co-curricular activities
4. Retention/Student issues

**Commenced: 12:00**

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>	<u>Person responsible</u>
1. Approval of January minutes	Motion by Michelle, seconded by Robin	All approved January minutes.	Faculty

<p><b>2. NEDDS conference</b></p>	<p>The conference will be June 23, 2016 at Avera McKennan in Sioux Falls.</p>	<p>Faculty will attend if able.</p>	<p>Faculty</p>
<p><b>3. Review/revise Annual Report</b></p>	<p>Jessica asks that we review the annual report and enter our co-curricular hours spent with students.</p>	<p>Faculty will add to the report their co-curricular time with students.</p>	<p>Faculty</p>
<p><b>4. SD BON Self Study</b></p>	<p>Jessica asks that we e-mail changes to the Self Study by March 20. Wendy suggests that one hard copy be distributed among faculty member to proof for changes or errors.</p>	<p>Faculty will review the Self Study and pencil in changes on one copy and return to Jessica by March 20</p>	<p>Faculty</p>
<p><b>5. Advising Logs</b></p>	<p>Jessica reminds us to turn in logs ASAP. Some faculty did not see an advisee during the 3 day advising period.</p>	<p>Faculty will turn in logs if they advised students</p>	<p>Faculty</p>
<p><b>6. Review changes made to plan of study, status sheet, syllabi, catalogue</b></p>	<p>Jessica and Michelle bring a mandate from President Shortbull to make curriculum changes to further reduce credit hours. Jessica and</p>	<p>Jessica will change catalogue, status sheet, and plan of study to reflect the change of curriculum. Michelle will change her syllabi to reflect the</p>	<p>Jessica and Michelle</p>

<p><b>Chair Report/Announcements</b></p> <p><b>1. Budget</b></p> <p><b>2. IEP</b></p> <p><b>3. Co-Curricular activities</b></p>	<p>Michelle presents the following changes: Pharmacology will change from two courses with 2 credit hours each to one 3 credit hour course offered in the fall of the second year. Chemistry 114 (4 credit hours) be reduced to 3 credits. Lakota language will be placed on the plan of study in the Spring semester of the second year. N328 offered in the Fall will add a credit hour and change to N 329. N 324 will be eliminated. Corresponding changes will be made in the course catalogue, syllabi, plan of study, and status sheets.</p> <p>No changes to report</p> <p>IEP meeting and assessments will be May 11-13</p> <p>There are no updates to report regarding the recruitment luncheon. SDSU has requested that we provide a booth at middle school Health Career</p>	<p>changed credit hours.</p> <p>We will continue to plan the recruitment luncheon for the Level 2 students. Jessica will see if it is possible to find someone to participate in the</p>	<p>Jessica and Faculty</p>
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<p><b>4. Retention/student issues</b></p> <p><b>Adjourned 1pm</b></p>	<p>Day at Eagle Butte April 1. Other activities such as the YMCA and Job Corps events are yet to be determined.</p> <p>Academic and attendance concerns were noted.</p>	<p>middle school health fair.</p> <p>Tutoring efforts will continue for struggling students.</p>	<p>Faculty</p>
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