



Oglala Lakota College  
Head Start/Early Head Start Program  
Code of Conduct and Professional Ethics



All staff and volunteers are required at time of employment or placement to abide by the codes of conduct set forth in the Federal Performance Standards-45 CFR 1304.52 (h)(1)-(3)

The following standards specify that:

1. I will respect and promote the unique identity of each child and family and refrain from stereotyping on the basis of gender, race, ethnicity, culture, religion, or disability.
2. I understand that no child shall be left alone or unsupervised while under my care, I will use only positive methods of child guidance that does not engage in corporal punishment, emotional, or physical abuse, humiliation, isolation or the use of food as punishment or reward or the denial of basic needs.
3. Confidentiality is very important to the success of our mission and our reputation in the community. Privacy of clients, staff, child files, family files, personnel records, financial information and other related information is considered confidential. I shall protect all child, family, and program information and will not release any information.
4. I will not solicit or accept gratuities, favors, or anything of significant value for personal use or enrichment from contractor/vendors or potential contractors/vendors who have been awarded a contract to provide services or materials for Head Start.
5. As a mandated reporter I understand it is my responsibility to report any incident which violates the health and safety of any and all children.

By signing this document I am acknowledging that I understand the code of conduct and professional ethics and this document will be placed in my personnel file. Violation of these codes or ethics shall result in disciplinary action up to and including termination.

Staff: \_\_\_\_\_ Date: \_\_\_\_\_

Sub: \_\_\_\_\_ Date: \_\_\_\_\_