

QUALIFICATION STANDARDS (POLICY)

1. All permanent or temporary positions shall be supported by written description of the duties to be performed. The job sheet shall include the following:
 - a. Position title; duration and type;
 - b. Rates of pay;
 - c. Designation of the supervisory position;
 - d. Position to be supervised, if any;
 - e. Description of duties; and
 - f. Date and certification of approval by the President.

The President, appropriate vice-president, and appropriate program supervisor shall be responsible for establishing written qualification standards for each Oglala Lakota College position or class of positions. In addition to education, experience, health and other qualifications, qualified members of the Oglala Sioux Tribe shall be given preference for appointment. Only when no Oglala Sioux Tribal member or other American Indian applicant meets minimum qualification will others be considered. Preference will also be given to OLC employees who have completed one year of employment (See 60-002)

Each written qualification standards shall contain the date and certification of approval by the Board of Trustees and be maintained in a file in the Personnel Office.